

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk
Council Meeting: February 24, 2026
Subject: Volunteer Board Appointments: BID #1 Board
Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

The Mayor recommends approval of two appointments to the Business Improvement District #1 Board: Lisa Marotz and Elena McKeown.

Item Details:

Volunteer Board Members are recommended by the Mayor, with advice and consent of the City Council.

The Mayor's recommendation for appointment are:

1. Appoint Lisa Marotz (3-year term, ending 1/1/2029)
2. Appoint Elena McKeown (3-year term, ending 1/1/2029)

The Business Improvement District #1 Board is responsible to prepare a plan of improvements for a district and provide improvement recommendations to the City Council. The boundaries of Business Improvement District #1 are defined as non-contiguous properties to include all hotels/motels with 25 or more rooms situated within the corporate limits of the city of Brookings.

The Business Improvement District #1 Board has two vacancies. The call for applications ended February 6, 2026.

Legal Consideration:

None

Strategic Plan Consideration:

- Safe, Inclusive, Connected Community – The City of Brookings will create an environment for inclusive programs, gathering places, and events where the community can safely live, work and come together to participate in opportunities for learning, recreation and enjoyment.
- Service and Innovation Excellence – The City of Brookings will provide an accessible environment committed to ongoing innovation and outstanding service through listening and engagement.

Financial Consideration:

None

Supporting Documentation:

City Policy #CC311 – Volunteer Board Appointments