

**BROOKINGS CITY COUNCIL**  
**June 24, 2025 (unapproved)**

The Brookings City Council held a meeting Tuesday, June 24, 2025 at 6:00 PM, at the Brookings City & County Government Center, Chambers, with the following City Council members present: Mayor Oepke Niemeyer, Council Members Wayne Avery, Brianna Doran, Lisa Hager, Bonny Specker, and Holly Tilton Byrne. Absent: Council Member Nick Wendell. City Manager Paul Briseno, City Attorney J. Vincent Jones, and City Clerk Bonnie Foster were also present.

**Agenda.** A motion was made by Council Member Tilton Byrne, seconded by Council Member Doran, that the agenda be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Hager, Niemeyer, Tilton Byrne, Wendell; Absent: 1 - Specker.

**Open Forum.**

Suzan Gillespie and Brooklyn Tomaszewski expressed concerns regarding a recent dog attack in the Sexauer Park neighborhood. Paul Briseno, City Manager, and Michael Drake, Police Chief, shared details of the incident and the City's response.

**Consent Agenda.** A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, that the consent agenda be approved. The motion carried by the following vote: Yes: 6 - Avery, Doran, Hager, Niemeyer, Tilton Byrne, Wendell; Absent: 1 - Specker.

**A. Action to approve the June 10, 2025 City Council Minutes.**

**B. Action on Resolution 25-059, a Resolution declaring surplus property for the City of Brookings.**

RESOLUTION 25-059 - DECLARING SURPLUS PROPERTY

WHEREAS, the City of Brookings is the owner of the following described equipment formerly used at the City of Brookings:

Community Development: 2009 Dodge Dakota SXT Ext Cab Pick UP; VIN ID3HW32P69S783007

WHEREAS, in the best financial interest, it is the desire of the City of Brookings to dispose of as surplus property; and

WHEREAS, the City Manager is hereby authorized to sell or dispose of said surplus property.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Brookings, SD, that this property be declared surplus property according to SDCL Chapter 6-13.

**C. Action on Resolution 25-037, a Resolution adopting the Brookings County Pre-Disaster Mitigation Plan 2024-2030.**

RESOLUTION 25-037 - RESOLUTION ADOPTING THE BROOKINGS COUNTY  
PRE-DISASTER MITIGATION PLAN 2024-2030

WHEREAS, Brookings County received assistance in the preparation of the Brookings County Pre-Disaster Mitigation Plan 2024-2030 from representatives of the City of Brookings and received funding from the South Dakota Office of Emergency Management / FEMA; and

WHEREAS, several public planning meetings were held between January of 2024 and January of 2025 regarding the development and review of the Brookings County Pre-Disaster Mitigation Plan 2024-2030; and

WHEREAS, the Brookings County Pre-Disaster Mitigation Plan 2024-2030 contains several potential future projects to mitigate hazard damage in the City of Brookings; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Brookings County Pre-Disaster Mitigation Plan on April 15, 2025; and

WHEREAS, a duly-noticed public hearing was held by the Brookings County Pre-Disaster Mitigation Team on December 30, 2024 to solicit public comment on the Brookings County Pre-Disaster Mitigation Plan 2024-2030; and

WHEREAS, a duly-noticed public meeting was held by the Brookings City Council on June 24, 2025 to formally approve and adopt the final Brookings County Pre-Disaster Mitigation Plan 2024-2030.

NOW, THEREFORE, BE IT RESOLVED that the Brookings City Council adopts the Brookings County Pre-Disaster Mitigation Plan 2024-2030.

**FIRST READING – Ordinance 25-013.** Introduction and First Reading was held on Ordinance 25-013, an Ordinance to Change the Zoning within the City of Brookings (the East 1 Acre of Rudebusch Addition Easterly 2 Acres of Lot 1 in the NE ¼ of Section 4-T109N-R50W, also known as 1809 West 20<sup>th</sup> Street South, from Joint Jurisdiction Agriculture District to Joint Jurisdiction Residence R-1A Single-Family District).

**FIRST READING – Ordinance 25-014.** Introduction and First Reading was held on Ordinance 25-014, an Ordinance Amending the Zoning Ordinance of the City of Brookings and Pertaining to the Expiration of a Conditional Use Permit for the Purpose of Administration of the Zoning Ordinance. Public Hearing and Action: July 8, 2025.

A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, to bring 2 versions of the Ordinance to council for review at the next Council meeting: 1) proposed 2-year Conditional Use Permit time frame, and 2) keep with the existing 1-year Conditional Use Permit time frame, with Extensions to be considered by the City Council. The motion carried by the following vote: Yes: 6 - Tilton Byrne, Hager, Avery, Doran, Niemeyer, and Wendell; Absent: 1 - Specker.

**FIRST READING – Ordinance 25-015.** Introduction and First Reading was held on Ordinance 25-015, an Ordinance Amending the Zoning Ordinance Pertaining to

Concrete, Asphalt, and Rock Crushing Facility for the Purposes of Administration of the Zoning Ordinance. Public Hearing and Action: July 8, 2025.

**FIRST READING – Ordinance 25-021.** Introduction and First Reading was held on Ordinance 25-021, an Ordinance authorizing Budget Amendment No. 4 to the 2025 Budget. Second Reading and Action: July 8, 2025.

**Resolution 25-047.** A public hearing was held on Resolution 25-047, a Resolution of Intent to Lease Real Property at Brookings Regional Airport to Isaac Wilde. A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, that Resolution 25-047 be approved. The motion carried by the following vote: Yes: 6 - Tilton Byrne, Hager, Avery, Doran, Niemeyer, and Wendell; Absent: 1 - Specker

RESOLUTION 25-047 - A RESOLUTION OF INTENT TO LEASE REAL PROPERTY  
AT BROOKINGS REGIONAL AIRPORT TO ISAAC WILDE

BE IT RESOLVED by the governing body of the City of Brookings, South Dakota, that the City of Brookings intends to enter into a land lease with Isaac Wilde for a period of 25-years, commencing on June 24, 2025 and ending December 31, 2049 and pertaining to the following described property: 4,032 square feet on Sites #117A & 117B at the Brookings Regional Airport, in Section 26 and 27, T110N, R50W in the City of Brookings, Brookings County, South Dakota.

The lease will be payable annually by the last day of January of each year and subject to increases set by the Brookings City Council. The 2026 lease amount will be Seven-hundred Twenty-five Dollars and seventy-six cents (\$725.76) and will be increased 2% annually and subject to review by the City Manager and Airport Board as necessary.

BE IT FURTHER NOTED, that a Public Hearing on this Resolution was held on June 24, 2025 at 6:00 o'clock p.m. in the Chambers at the Brookings City and County Government Center and that all persons were given an opportunity to be heard on the intent to lease real property.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Brookings, South Dakota, as follows:

- A. The City of Brookings will enter into a new lease agreement with Isaac Wilde as set forth above; and
- B. The City of Brookings will terminate a current lease agreement dated December 20, 2022 with M&C Partners LLC; and
- C. That the City Manager is authorized to terminate the current lease and execute a new lease agreement in accordance with this Resolution.

**Resolution 25-058.** A public hearing was held on Resolution 25-058, a Resolution to Amend the 2040 Comprehensive Plan's Future Land Use Map. A motion was made by Council Member Wendell, seconded by Council Member Doran, that Resolution 25-058

be approved. The motion carried by the following vote: Yes: 6 - Tilton Byrne, Hager, Avery, Doran, Niemeyer, and Wendell; Absent: 1 - Specker.

RESOLUTION 25-058 - A RESOLUTION TO AMEND THE BROOKINGS, SOUTH  
DAKOTA COMPREHENSIVE PLAN 2040

WHEREAS, the Comprehensive Plan provides a Major Street Plan Map, identifies a Future Land Use Map, projects population figures for the planning period, and describes an integrated land use vision for the City; and

WHEREAS, portions of Future Land Use Map as shown on the attached area map are to be amended to wit from Urban Low Intensity and Open Wetland to Urban Medium Intensity; and

WHEREAS, the City Council of the City of Brookings, SD held a public hearing in accordance with SDCL 11-6-18 on the proposed amendment to the Future Land Use Map of the Brookings, South Dakota Comprehensive Plan 2040; and

WHEREAS, the City Planning Commission of the City of Brookings, SD has recommended approval of the amendments to the Future Land Use Map of the Brookings, South Dakota Comprehensive Plan 2040 in accordance with SDCL 11-6-17;

NOW, THEREFORE, BE IT RESOLVED that said amendment to the Future Land Use Map of the Brookings South Dakota Comprehensive Plan 2040 is hereby adopted by the City of Brookings.

**Resolution 25-057.** A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, that Resolution 25-057, a Resolution Transferring Capital Improvement Plan Sinking Funds, be approved. The motion carried by the following vote: Yes: 6 - Tilton Byrne, Hager, Avery, Doran, Niemeyer, and Wendell; Absent: 1 - Specker.

RESOLUTION 25-057 - A RESOLUTION TRANSFERRING  
CAPITAL IMPROVEMENT PLAN SINKING FUNDS

WHEREAS, the City of Brookings hereby transfers City Manager's contingency funds to fund unplanned operational obligations of the municipality. This resolution is for the purpose of completing a transfer of contingency funds to the following accounts:

422 Fire

101-403-5-422-07 Contracted Services	\$27,950
Total Transfers	\$27,950

The Financing Source for this transfer is from the following accounts:

213-405-5-911-00 CIP Sinking Fund	\$27,950
Total Source of Funding	\$27,950

WHEREAS, this resolution is deemed necessary for the immediate preservation of the public peace, health, safety and support of the City, and shall become effective upon publication.

**Progress Report.** Samantha Beckman, Assistant to the City Manager, provided a progress report highlighting the City's initiatives and projects.

**Executive Session.** A motion was made by Council Member Tilton Byrne, seconded by Council Member Doran, to enter into Executive Session at 7:08 p.m., pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters; and SDCL 1-25-2.5, for the purpose of discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business. The motion carried by a unanimous vote. A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, to exit Executive Session at 7:33 p.m. The motion carried by a unanimous vote.

**Adjourn.** A motion was made by Council Member Tilton Byrne, seconded by Council Member Wendell, that this meeting be adjourned at 7:33 p.m. The motion carried by a unanimous vote.

CITY OF BROOKINGS, SD

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Oepke G. Niemeyer, Mayor

ATTEST:

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Bonnie Foster, City Clerk

**City of Brookings Volunteer List – as per Resolution 16-025**

(Addendum to the June 24, 2025 City Council Minutes.)

Brookings City Library Volunteers – Updated June 2025: Cheryl Riley, Sarah Schultz, Diane Smart, Taryn Yttrie – NEW – Effective 05/27/2025. Brookings City Fire Department Volunteers: Major Anderson, Preston Anderson, John Austin, Kevin Banken, Alex Berkness, Pete Bolzer, Derek Brown, Dan Bruna, Nick Casstevens, Tom Coughlin, Mandi Cramer, Roger DeBates, Austin Gieseke, Scott Hallan, Bill Hardin, Marty Hendricks, Troy Herrig, Justin Heyer, Kevin Hilmoe, Dalton Holm, Dave Koch, Jim Kriese, Brett Lawrence, Brandon Long, Jaque Mann, Joshua Mann, Logan Melberg, Gatlin Miller, Nick Oines, Steven Rensink, Connor Ringling, Jared Runge, Tim Ryneerson, Audree Schaefer – NEW – Effective 07/01/2025, Rob Schuneman, Jeremy Scott, Jesse Seas, Joseph Sheeley, Lucas Speakman, Shannon Stuefen, Curt Teal, Anthony Teesdale, Adam Vaux, Nicholas Voichahoske. Brookings City Park & Recreation Volunteers: Matthew Albritton, Tynna Bain, Matthew Bowman, Cody Burggraff, Samuel Clement, Woodrow Dahl, Travis Erickson, Matthew Filed, Nathan Harrington, Nathan Hilbrands, Dillon Howe, Matthew Hupf, Cameron Jones, Brandon Karels, Connor Landberg, Bo McCloud, Chad Nicola, Cody Miller, Lisa Robinson, Seth Saylor, Joseph Schumacher, Christina Silva, Andrew Wright, Nicole Yseth.