

City Council Agenda Item Memo

From: Bonnie Foster, City Clerk
Council Meeting: January 27, 2026
Subject: Resolution 26-021: Declaring Surplus Property
Presenter: Bonnie Foster, City Clerk

Summary and Recommended Action:

Staff recommends approval of the proposed Resolution declaring surplus property.

Item Details:

According to State Statute Chapter 6-13, the governing body of the City of Brookings allows City property, as presented within the proposed Resolution, to be declared as surplus property and includes

Community Development/ Engineering: 1 - refrigerator, 1 - touch screen monitor.

Police Dept.: 6 - 8-foot tall by 10-foot wide insulated doors, Overhead Door Model 696 ½ HP (door operator, hardware, remote, wall remote); 1 - Evcon Gas Heater 95,000 BTUH Model #RFG19100CE16MP13C (2022), comes with duct work and thermostat.

Brookings City & County Government Building: NVR Security Camera System, DVR Security Camera System, and associated cameras; HVAC and Boiler Project related items: 4 variable speed drives, cooling tower, chiller #1, chiller #2, chiller #3, and 4 fluid pumps.

The Brookings City & County Government Building items were declared surplus by the Brookings County Commission at their March 17, 2026 Meeting.

Legal Consideration:

None.

Strategic Plan Consideration:

Sustainability – The City of Brookings will meet environmental, community and economic desires and needs without compromising future generations’ quality of life by strategically planning, implementing and maintaining infrastructure and facilities.

Financial Consideration:

Revenues generated from the sale of surplus property, will be placed in the City’s General Fund.

Supporting Documentation:

Resolution