



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, August 13, 2024

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM JOINT CITY COUNCIL / COUNTY COMMISSION MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of City Council and County Commission Attendance.
3. Action to approve the agenda.

Action: Motion, Request Public Comment, Roll Call

4. JOINT CITY COUNCIL and COUNTY COMMISSION ACTION

- 7.A. [ID 24-0402](#) Action to approve City Council meeting minutes.
Attachments: [7/23/2024 CC Minutes](#)
- 7.B. [ID 24-0359](#) Action on appointments to the Public Arts Commission.
Legislative History
7/23/24 City Council removed from the agenda
- 7.C. [ID 24-0385](#) Action on an appointment to the Planning Commission.
- 7.D. [ID 24-0389](#) Action on the 2025 City Council Meeting Calendar.
Attachments: [2025 Calendar](#)
- 7.E. [RES 24-074](#) Action on Resolution 24-074, a Resolution Awarding the Bid for a 4,000 Gallon Water Truck
Attachments: [Memo](#)
[Resolution](#)
[Bid Specs](#)
- 7.F. [RES 24-071](#) Action on Resolution 24-071, a Resolution Authorizing Change Order #2 for the Pickleball Courts Project.
Attachments: [Memo](#)
[Resolution](#)
[Change Order #2](#)
- 7.G. [ID 24-0405](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.
Attachments: [Memo](#)
[SDCL 35-4-124](#)

8. Presentations/Reports:

- 8.A. [ID 24-0365](#) Proclamation: A Day to Celebrate the Cultures of Our Community
Attachments: [Proclamation](#)
- 8.B. [ID 24-0403](#) Reports: City Council Ex-Officio Reports
- 8.C. [ID 24-0391](#) Presentation and Action on acceptance of Master Drainage Plan.
Attachments: [Memo](#)
[Executive Summary](#)
[Presentation](#)
Action: Motion, Request Public Comment, Roll Call

9. Contracts/Change Orders:

- 9.A. [RES 24-077](#) Action on Resolution 24-077, a Resolution Awarding Bids on Project 2024-05STI Structure No. 06-160-152 Replacement.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

Action: Motion, Request Public Comment, Roll Call

10. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 10.A. [ORD 24-025](#) Introduction and First Reading on Ordinance 24-025, an Ordinance Authorizing Budget Amendment No. 8 to the 2024 Budget. Second Reading and Action: August 27, 2024.

Attachments: [Memo](#)
[Ordinance](#)

- 10.B. [ORD 24-026](#) Introduction and First Reading on Ordinance 24-026, an Ordinance Amending Chapter 82 of the Code of Ordinances of the City of Brookings and Pertaining to the Covering of Vehicle Loads in the City of Brookings. Public Hearing and Action: August 27, 2024.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)

- 10.C. [ORD 24-027](#) Introduction and First Reading on Ordinance 24-027, an Ordinance Amending Articles I & II of Chapter 72 - Storm Drainage, of the Code of Ordinances of the City of Brookings, South Dakota. Public Hearing and Action: August 27, 2024.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[Legal Notice](#)

11. Public Hearings and Second Readings:

- 11.A. [ORD 24-023](#) Public Hearing and Action on Ordinance 24-023, an Ordinance to Rezone the East 151 feet of Block 1 in Northern Plains Addition from a Business B-2A Office District to a Residence R-2 Two-Family District.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

7/23/24 City Council read into the record

- 11.B. [ORD 24-024](#) Public Hearing and Action on Ordinance 24-024, an Ordinance to permit by Conditional Use Permit townhouses on Blocks 3A and 4 in Northern Plains Addition, City of Brookings, Brookings County, South Dakota.

Attachments:

[Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Location Map](#)
[Application](#)
[Site Plan](#)
[Building Elevations](#)

Action: Motion, Open & Close Public Hearing, Roll Call

Legislative History

7/23/24 City Council read into the record

12. Other Business:

- 12.A.** [ID 24-0397](#) Action on a Revised Preliminary Plat for Blocks 1A, 3A and 4; in Northern Plains Addition.

Attachments: [Memo](#)
[Revised Preliminary Plat](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Preliminary Plat - 2022](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)

Action: Motion, Request Public Comment, Roll Call

- 12.B.** [RES 24-072](#) Action on Resolution 24-072, a Resolution Approving Revised Policies of the City of Brookings.

Attachments: [Memo](#)
[Resolution](#)
[Proposed Policies](#)

Action: Motion, Request Public Comment, Roll Call

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Executive Session

- 14.A.** [ID 24-0406](#) Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

*Action: Motion to enter into Executive Session, Voice Vote
Action: Motion to exit Executive Session, Voice Vote*

15. Adjourn.

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings County Commission:

*Brookings City Council Staff:
Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk*

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm (Swiftel Channel 20 / MediaCom Channel 9)

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.