

**BROOKINGS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
July 11, 2024  
**MEETING MINUTES**

The Board of Trustees of the Brookings Public Library met on Thursday, July 11 at 12:00 pm in the Historical Room at the Brookings Public Library.

MEMBERS PRESENT: Brittany Shaw, Kathy Miller, Linda Richter, Mark Binkley

OTHERS PRESENT: Ashia Gustafson, Shane Andreasen, Jacob Meshke

**1. Call to Order**

Brittany Shaw called the meeting to order.

**2. Approval of Agenda**

Brittany Shaw approved the meeting agenda with no changes.

**3. Approval of Minutes**

Brittany Shaw approved the meeting minutes from June 20, 2024

**4. Public Comment on Items not on the Agenda**

**5. Old Business**

**5.1 Continuing Education Report**

Ashia Gustafson reviewed the continuing education report with the Library Board members. The South Dakota Library Association annual conference is September 26 & 27 and any board member attending can earn additional credits.

**6. New Business**

**6.1 Approval of Bills**

The Library Board members reviewed the June 2024 bills, budgets, and expenditures. Kathy Miller moved to approve. Mark Binkley seconded. Motion carried.

**6.2 Historical Collection Policy**

Ashia Gustafson reviewed the Historical Collection Policy with the Library Board. No changes were proposed.

**7. Other Items & Reports**

**7.1 Financial Report**

Ashia Gustafson presented the review of the 2024 budget through June to the Library Board members.

**7.2 Librarian's Report**

472 people attended the Transportation Fair on Wednesday, June 26. The 605 Magic Art Bus saw 344 participants. 912 children and 128 teens have signed up for summer reading programs. Approximately 200 adults are participating in the summer reading program. Teen programs are seeing substantial growth in attendance including 157 teens attending 10 different programs in June. The Missing and Murdered Indigenous Persons grant funded June's book club on "Highway of Tears" by Jessica McDiarmid which brought in 12 participants. The next MMIP event will be on July 23 and it will be on the intersection

between MMIP and domestic violence with presenter Brenda Hill from the National Indigenous Women's Resource Center. Midstates AV has ordered the parts for a PA system with installation likely in August or September. Maker Lab programs have been well attended. The Circulation Manager position interviews will begin July 31. Another part-time employee will be interviewed and hired soon. Midwest Glass has begun replacing windows throughout the library. There is currently no final installation date so it is unknown if the project will span into the following fiscal year.

**8. Next Meeting: Thursday, August 15 at 12:00 PM in the Historical Room of the Brookings Public Library.**

**9. Adjournment**

The Library Board meeting adjourned at 12:23pm.

Respectfully submitted,  
Ashia Gustafson  
Director of Library Services