

CC Regular Agenda Item Memo

From: Bonnie Foster, City Clerk

Council Meeting: November 14, 2023

Subject: Annual On-Sale Liquor and On-Off Sale Wine Licenses

Presenter: Bonnie Foster, City Clerk

Summary:

Action on annual On-Sale Liquor, and On-Off Sale Wine Licenses for the City of Brookings. Staff recommends approval.

Background:

Annual renewal of Liquor and Wine Licenses, whose licenses are current from January through December. All required paperwork has been submitted, each establishment has had a background check conducted on their managing partners, and compliance with the Finance Office for best management practices has been reviewed.

SDCL 35-2-1.2 - Application submitted to local governing body – Fee – Approval or disapproval.Any application for the reissuance of a retail license may be approved by the municipal or county governing body without a public hearing

Item Details:

This item is for the annual renewal of existing On-Sale Liquor and On-Off Sale Wine Licenses in the City of Brookings. These establishments have not failed a compliance check in the past 12 months.

Legal Consideration:

None.

Strategic Plan Consideration:

This item fits with items 1) Fiscal Responsibility, and 4) Economic Growth, ensuring the current licensed establishments are in compliance with local and state practices.

Financial Consideration:

Wine License Renewal Fee: \$500

Liquor License Renewal Fee: \$1,500

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Amend

3. Deny
4. Move the item to a Study Session
5. Discuss / take no action / table

Staff recommends approval.

Supporting Documentation:

List of renewals