



525 Western Avenue | PO Box 588
Brookings, SD 57006

	Bartels
	Carruthers
	Hansen
	Harvey
	Hawley
	Avery
	Rasmussen
	Meyer
	Halgerson
	Julius
	Kabris
	Witt
	Peterson

AGENDA

Brookings Municipal Utilities Board
Monday, November 13, 2023 – 1:00 p.m.

VIA MICROSOFT TEAMS

**CALL IN 872-240-1708 – PASSCODE 456 254 167#
(IF CALLING IN, PLEASE IDENTIFY)**

1. Additions to Agenda.
AC: Motion to approve.
2. Adoption of Agenda.
AC: Motion to approve.
3. Minutes of meetings of October 10 and October 23.
AC: Motion to approve.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. BEDC Presentation – Tim Reed.
7. HenkinSchultz Presentation.

8. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
9. Quarterly financial review.
10. Approval of 2024 Budget.
AC: Resolution to approve.
11. Water Rate Adjustment.
AC: Resolution amending rate schedule.
12. Wastewater Rate Adjustment.
AC: Resolution amending rate schedule.
13. Electric Rules and Regulations Amendment.
AC: Resolution amending Utility Rules and Regulations.
14. Transfer of Surplus Funds.
AC: Resolution amending Resolution No. 16-23 Providing for Transfer of Utility Surplus Funds to City General Fund.
15. First Reading of Water Rate Adjustment – Purchased Rural Water Customers.
AC: Motion to approve.
16. Health Insurance Contribution Rate Review.
AC: Resolution amending Resolution 37-96 authorizing health insurance contribution rates.
17. Surplus Electric & Telecommunications Equipment to be destroyed.
AC: Resolution to approve.
18. Sioux Valley-Southwestern Electric Cooperative Transfer of Service Territory Agreement.
AC: Resolution to approve.
19. Discussion of rescheduling December 26 Board Meeting.

20. Awarding of bids:
- A. *Fire Hydrants, Valves & Related Supplies – Water Department.
 - B. *Sanitary Sewer Interceptor Replacement – Phase III – Wastewater Dept.
 - C. **Padmounted Transformers – Electric Department.
 - D. **Underground Primary & Secondary Conductor – Electric Department.
 - E. **600 AMP Dead Front Padmounted Switchgear – Electric Department.
- AC: Motion to approve.
21. Authorization to solicit bids for the following:
- A. Fiber Access Equipment – Telecommunications Department.
 - B. Fiber Optic Cable – Telecommunications Department.
 - C. Seasonal Lift Station Renovation – Pumps, etc. – Wastewater Department.
 - D. 6th Street Pressure Reducing Valve (PRV) Replacement – Water Department.
- AC: Motion to approve.
22. Department Reports.

*Opening of bids @ 1:30 on 11/7/23.

**Opening of bids @ 1:30 on 11/8/23.

Next call-in special meeting is on Monday, November 27th at 11:45 a.m.

Next regular meeting is on Monday, December 11th at 1:00 p.m.

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.