

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda**  
**Charter Review Commission**

City & County Government  
Center  
520 3rd St., Suite 230  
Brookings, SD 57006

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Thursday, September 19, 2024

5:30 PM

City & County Government Center  
520 3rd St., Room 300 (Community Room)

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**5:30 Welcome - David Gilbertson**

Approval of Minutes from 8/26/2024

**5:35 Agenda Review – Derek Okubo**

**5:45 Review – Derek Okubo**

Project Calendar

Last Meeting

Roles and Responsibilities of Charter Commission

**5:55 Final Decisions Remaining Small Items – Derek Okubo**

Re-confirm 90-day transition (more if approved by council) for City Manager

Charter review: every 5 or 10 years?

Include "Sex and Gender Identity"?

Sec 7.02 Intergovernmental Agreement Comparison (BCC/MCC)

Update on research so far with Equity (in Preambles) and Public Engagement

*Discussion and Decision on Equity in Preamble*

**7:00 Break**

### **7:10 Clean Up – Powers and Duties of the City Manager**

Compare BCC 1-15 with MCC 1-14

Determine what to keep, drop, or change

### **7:30 Update Article IV - Financial Procedures**

Review Recommended Changes from Staff

Determine what to keep, drop, add

### **8:25 Next Steps**

Next Meeting 10/7/2024 – Discussion and decisions on Public Engagement, DEI, Wards

### **8:30 Close – David Gilbertson**

*Charter Review Commission Members: Jeanne Manzer, Dianne Nagy, Lisa Hager, Gail Robertson, Tom Yseth, Roger Solum, Keith Corbett, David Gilbertson, Ashley Ragsdale, Van Fishback, Lynn Darnall, and Bob Burns.*