

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, March 12, 2024

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

At this time, any member of the public may make a brief announcement or invitation, or request time on the agenda for an item not listed. Items to be added to the agenda will be scheduled at the end of the meeting. Individuals will state their name and city of residence for the record. Public Comment is limited to a maximum of three minutes per person. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A. [ID 24-0120](#) Action to approve City Council meeting minutes.**

Attachments: [2/27/2024 Minutes](#)

- 5.B. [ID 24-0124](#) Action to cancel the March 19, 2024 City Council Study Session.
- 5.C. [ID 24-0125](#) Action to make changes to the City Council Meeting schedule for May 2024.
- 5.D. [RES 24-028](#) Action on Resolution 24-028, a Resolution authorizing the Slurry Seal Contract Award for the City of Brookings utilizing City of Sioux Falls Bid #24-1045, Surface Treatment Program - Slurry Seal for Sioux Falls and Surrounding Communities.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

- 5.E. [RES 24-029](#) Action on Resolution 24-029, a Resolution Authorizing the Acquisition of Real Property for Future 20th Street South /22nd Avenue Intersection Improvements.

Attachments: [Memo](#)
[Resolution](#)
[Existing Plats of Lots 3-5](#)
[Location Map](#)

- 5.F. [ID 24-0102](#) Action to abate the 2023 Drainage Fee in the amount of \$38.68, for Parcel Number 40620-00200-007-00, SDSU Foundation, owner, located at 1302 8th Street, in the City of Brookings.

Attachments: [Abatement Application](#)
[Location Map](#)

- 5.G. [ID 24-0118](#) Action on Temporary Alcohol / Special Event Licenses for existing alcohol license holders with events held on publicly owned property.

Attachments: [Memo](#)
[SDCL 35-4-124](#)

- 5.H. [RES 24-027](#) Action on Resolution 24-027, a Resolution Designating Vote Center locations, and the Appointment of Election Superintendents and Deputies for the April 9, 2024 Municipal Election.

Attachments: [Memo](#)
[Resolution](#)

6. Presentations/Reports:

- 6.A. [ID 24-0100](#) Proclamation: Developmental Disabilities Awareness Month

Attachments: [Proclamation](#)

6.B. [ID 24-0121](#) Reports: City Council Ex-Officio Reports

7. Contracts/Change Orders: NONE

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

8.A. [ORD 24-006](#) Introduction and First Reading on Ordinance 24-006, an Ordinance Authorizing Budget Amendment No. 1 to the 2024 Budget. Second Reading and Action: March 26, 2024.

Attachments: [Memo](#)
[Ordinance](#)
[Detail By Account](#)

8.B. [ORD 24-005](#) Introduction and First Reading on Ordinance 24-005, an Ordinance Amending Chapter 2 of the Code of Ordinances of the City of Brookings and pertaining to the Brookings Public Arts Commission. Second Reading and Action: March 26, 2024.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[PAC Minutes](#)
[PAC By-Laws 1/17/2024](#)
[Ordinance 16-006](#)

8.C. [ORD 24-007](#) Introduction and First Reading on Ordinance 24-007, an Ordinance to Change the Zoning within the City of Brookings (305 and 307 Main Avenue South from Business B-2A Office District to Business B-3 Heavy District). Public Hearing and Action: March 26, 2024.

Attachments: [Memo](#)
[Ordinance](#)
[Hearing Notice - City Council](#)
[Hearing Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Petition to Rezone](#)
[Location Map](#)
[Zoning Map](#)
[Future Land Use Map](#)
[B-2A Zoning Regulations](#)
[B-3 Zoning Regulations](#)

9. Public Hearings and Second Readings: NONE**10. Other Business:**

- 10.A. [ID 24-0117](#)** Action on a Development Agreement for Tax Increment District #14.

Attachments: [Memo](#)
[Development Agreement](#)
[Location Map](#)
[Project Plan](#)

Action: Motion to Approve, Open & Close Public Hearing, Roll Call

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

- 12. [ID 24-0128](#)** Executive Session, pursuant to SDCL 1-25-2.3, for the purpose of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

Action: Motion to enter Executive Session, Voice Vote

Action: Motion to exit Executive Session, Voice Vote

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Holly Tilton Byrne, Bonny Specker, Brianna Doran, Andrew Rasmussen*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person. Individuals will give their name and city of residence for the record. Public Comment may be submitted prior to the meeting by the following means: 1) Email comments to the City Clerk (cityclerk@cityofbrookings-sd.gov), or 2) participate remotely. Comments provided will become part of the official record and subject to review by all parties and the public. The comments and views expressed by the public are those of the speakers and do not necessarily reflect the views or positions of the City of Brookings or City Council.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact the City ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.