Brookings Public Library Policy:	Title: Internet Usage Policy	
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I. PURPOSE
    To establish a written policy in regard to the use of the internet on Brookings Public Library computer lab computers.

II. POLICY

III. The Brookings Public Library provides materials and information contributing to the community's education, recreation, and quality of life. This ensures that the people of the Brookings community have the right and means to free and open access to ideas and information which are fundamental to a democracy.
    The Internet, as an information resource, enables the Library to provide information beyond the confines of its own collection. However, it is an unregulated medium. As such, while it offers access to a wealth of material that is personally, professionally, and culturally enriching to individuals of all ages, it also enables access to some material that may be offensive, disturbing and/or illegal.

IV. DEFINITIONS

    A. Internet: a vast computer network linking smaller computer networks worldwide. The internet includes commercial, educational, governmental, and other networks, all of which use the same set of communications protocols

    B. Unregulated: Uncontrolled

V. ADMINISTRATION

    A. Library staff will identify specific starting points for searches on the Library's home page which are appropriate to the Library's mission and service roles. The Library cannot control or monitor other material, which may be accessible from Internet sources. Individual users must accept responsibility for determining content of Internet resources.

B. The Library upholds and affirms the right of each individual to have access to constitutionally protected material. The Library also affirms the right and responsibility of parents to determine and monitor their children's use of Library materials and resources.

VI. Conditions and the Terms of Use
    A. In order to encourage use and establish guidelines, the following regulations will apply to internet computers:
        i. Designated Internet stations will be located where they can be monitored by staff for assistance and security.
        ii. All users are expected to use the resources in a responsible, ethical manner with includes, but is not limited to the following:
            a) Using resources for educational, informational and recreational purposes only, not for unauthorized, illegal or unethical purposes.
            b) Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to files, passwords, or data belonging to others; by not seeking unauthorized access to any computer system, or damaging or altering software components of any network or database.
            c) Making only authorized copies of copyrighted or licensed software or data.
            d) Not to make any changes to the setup or configuration of the software or hardware.
            e) Not sending, receiving, or displaying, text or graphics that may reasonably be construed as obscene. Because the Brookings Public Library is a public place, displaying sexually suggestive objects or pictures may be a violation of the City of Brookings Sexual Harassment Policy or a violation of the State and Federal Obscenity laws (South Dakota Statues, Section 22-24-1 to 22-24-37; Title 18, United States Code, Section 2252).
        iii. Prospective users will sign an Internet Use Contract. Youth under 18 years of age will   be required to have written parental or guardian permission to access the Internet. The Brookings Public Library assumes no responsibility for the use of the Internet by children.   It is the responsibility of the user (or the parent, guardian or caregiver) to determine what is appropriate. While the Library will make every effort to ensure that the use of the Internet is consistent with the Mission statement, parents are encouraged to work closely with their children in selecting material that is consistent with personal and family values and boundaries.
        iv. Users are able to print from computers in the computer lab and from their own devices at a rate of $0.10 per black and white page and $0.50 per color page. Library staff will enforce a limit of 100 printed page sides total per day. Library staff will release print jobs upon payment at Circulation Desk. Users must pay for any pages printed no matter what finished

project looks like.

    v.   Users are required to show their Brookings Public Library card or their picture ID to access a computer. Internet stations will be available on a first come, first served basis. Use will be limited to one hour when others are waiting, with a maximum of three hours per day.

  vi.   The Library's Rules of Conduct concerning behavior will be applied.

 vii.   Misuse or abuse of computers or Internet access will result in suspension of Internet access privileges.

viii.   Library staff is available to assist in the use of online resources, but may not be familiar with every application patrons might wish to use. Because of the many different internet applications available, we cannot provide complete technical support. The level of assistance will also depend on staffing levels at the time of the request.