

City Council Agenda Item Memo

From: Charlie Richter, City Engineer
Council Meeting: February 10, 2026
Subject: Resolution 26-018: Change Order #1 for Project 2025-04STI, 20th Street South Shared-Use Project
Person(s) Responsible: Charlie Richter, City Engineer

Summary and Staff Recommendation:

Staff recommends approval of the proposed Resolution for Change Order #1, the 2025-04STI - 20th Street South Shared-Use Project with Timmons Construction, Inc. This increases the contract by \$81,180.48 for additional asphalt tonnage, embankment stabilization, gravel borrow, and additional concrete work used on the project. The adjusted overall contract amount of \$542,517.11.

Item Details:

The 2025-04STI 20th Street South Shared-Use Project involves the installation of a shared-use path along the south side of 20th Street South, from Main Avenue to Branch Creek. The proposed resolution authorizes Change Order No. 1, which increases the contract amount awarded to Timmons Construction, Inc. by \$81,180.48 (17%).

This increase is associated with the following additional work: (1) supplemental paving and embankment stabilization at the southeast corner of 20th Street South and Medary Avenue; (2) additional gravel placement to adequately cover the installed storm sewer; and (3) additional concrete work surrounding storm sewer inlets.

The 2025-04STI 20th Street South Shared-Use contract with Timmons Construction, Inc. will be adjusted to account for the additional work performed by the contractor:

Original Contract Amount	\$461,337.17
Change Order #1	<u>\$ 81,180.48</u>
Adjusted Contract Amount	\$542,517.11

The contractor has scheduled completion of this project in the spring of 2026.

Legal Consideration:

None.

Strategic Plan Consideration:

Sustainability – The City of Brookings will meet environmental, community and economic desires and needs without compromising future generations’ quality of life by strategically planning, implementing and maintaining infrastructure and facilities.

Financial Consideration:

The adopted budget for this project is \$650,000 for engineering, construction, and testing. A breakdown of all charges to this project is as follows.

Budget	\$650,000.00
Original Construction Contract	(\$461,337.17)
Proposed Change Order #1	(\$ 81,180.48)
Engineering Design	(\$ 70,500.00)
Strategic Communications	(\$ 12,000.00)
Testing	<u>(\$ 11,155.35)</u>
Remaining Funds	\$ 13,827.35

With the proposed Change Order this project is within budget. The remaining funds of \$13,827.35 will be reallocated to 2025-03SWR - 20th Street South Shared-Use Phase II project budget.

Supporting Documentation:

Resolution
Map